

# UMTATA CHRISTIAN SCHOOL



Established: 1993  
Accredited by Umalusi

Emis No: 200401396  
Registered with IEB

## LEARNER APPLICATION FORM FOR ADMISSION (Grades R - 10)

Year applying for: \_\_\_\_\_

Grade applying for: \_\_\_\_\_

Admin cost (per form): R100.00

RECIPT No. \_\_\_\_\_

**(NB: A Grade R learner must be 5 years-old, turning 6 in the same year)**

### APPLICANT'S PARTICULARS

Surname: \_\_\_\_\_ Names: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex: \_\_\_\_\_ Home Language: \_\_\_\_\_

Nationality: \_\_\_\_\_ ID/ Passport No: \_\_\_\_\_

Residential Address: \_\_\_\_\_

Applicant's Email Address: \_\_\_\_\_

### APPLICANT'S MEDICAL INFORMATION

Medical Aid Name: \_\_\_\_\_ Medical Aid Number: \_\_\_\_\_

Medical Aid Main Member: \_\_\_\_\_ Doctor's Name: \_\_\_\_\_

Doctor's Address: \_\_\_\_\_

Doctor's Telephone Number: \_\_\_\_\_ Medical Condition: \_\_\_\_\_

Special Problems Requiring Counselling: \_\_\_\_\_

898 Errol Spring Avenue, Southernwood, Mthatha  
P.O. Box 52828, Mthatha (5100), Eastern Cape  
Website: [www.ucschool.co.za](http://www.ucschool.co.za)

Tel: 047 5311 255  
Cell: 079 232 9709  
Email: [info@ucschool.co.za](mailto:info@ucschool.co.za)

**BOLD, STRONG AND COURAGEOUS!!!**

**FAMILY PARTICULARS**

Marital Status of Parent/s or Legal Guardian: (please tick)

Married	Divorced	Widowed	Separated	Single
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**Father**

Name and Surname: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Cell: \_\_\_\_\_

Work Address: \_\_\_\_\_

**Mother**

Name and Surname: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Cell: \_\_\_\_\_

Work Address: \_\_\_\_\_

**Legal Guardian [Documentary Evidence Needed]**

Relationship: \_\_\_\_\_ Title: \_\_\_\_\_

Name and Surname: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Cell: \_\_\_\_\_

Work Address: \_\_\_\_\_

**Person Responsible for Payment of School Fees**

Relationship: \_\_\_\_\_ Title: \_\_\_\_\_

Name and Surname: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Tel. (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Cell: \_\_\_\_\_

Work Address: \_\_\_\_\_

**FAMILY CHURCH AFFILIATION**

Church: \_\_\_\_\_ Pastor's Name: \_\_\_\_\_

Address: \_\_\_\_\_ Tel: \_\_\_\_\_

**GENERAL INFORMATION**

How did you hear about the school? \_\_\_\_\_

\_\_\_\_\_

What are your reasons for selecting this school? \_\_\_\_\_

\_\_\_\_\_

Do you have (any) other child/ren in UMTATA CHRISTIAN SCHOOL? \_\_\_\_\_

If yes, names: \_\_\_\_\_

**CURRENT/PREVIOUS SCHOOL INFORMATION**

Name of School: \_\_\_\_\_ Current/Last Grade in the School: \_\_\_\_\_

School Address (include province): \_\_\_\_\_

\_\_\_\_\_

Is the school an English Medium school? \_\_\_\_\_ Can the learner **read** and **speak** English? \_\_\_\_\_

**The following section should be completed by the Principal of the applicant's current/previous school**

I, the undersigned, hereby certify that the learner named above is/was enrolled in this school from \_\_\_\_\_ to \_\_\_\_\_.

Please comment about the school fees payment record: \_\_\_\_\_

Please comment about the learner's conduct: \_\_\_\_\_

Principal's Name and Surname: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

School Stamp

## REQUIRED ATTACHMENTS

**Please complete this form and return it not later than the 15th of September, with:**

- certified copies of the current academic progress reports of the **second** and **fourth** terms respectively
- a certified copy of the ID or computerized birth certificate of the learner
- two colour ID photos of the applicant/learner
- a certified copy of the ID of the parent or legal guardian
- a certified copy of the ID of the person responsible for payment of fees (if not the parent or legal guardian)

## PARENT OR LEGAL GUARDIAN DECLARATION

Please read the following carefully and sign at the end.

I/we, the undersigned parent(s)/guardian of the above-mentioned child, hereby declare that the particulars, as furnished above, are to the best of my/our knowledge correct, and should my/our child be accepted, I/we undertake to:

- accept liability for the payment of school fees, as determined by the School Governing Board and I/we understand that the school has the right to enforce the payment of fees. I/we also accept liability for any additional charges that the school may incur in collecting fees.
- pay the initial payments, book fees and January fees by the 1<sup>st</sup> December this year to confirm admission.
- give written notice of not less than one term, in advance, of my intention to remove my child from the school, except in cases where the school governing board has accepted a shorter notice and, if I fail to comply herewith, to accept liability for the full school fees for the child until the end of the term in respect of which notice should be given.
- ensure that my child abides by the code of conduct and rules of the school as determined by the school management.

## INDEMNITY

I/we the undersigned:

Hereby grant permission for my/our child/ren/ward to go on any educational tour or outing or sport activity organized by the school, for the duration of my child/ren/ward's attendance at school.

I/we fully realize and accept that all such tours, outings or activities will be undertaken at my child's/ward's own risk and I/we undertake to exempt, indemnify and acquit the School Governing Board, the Principal and staff of the school, the church – RUCC Ministries, on behalf of myself, my husband/wife and my child/ward, as mentioned, of any claims whatsoever in connection with any loss or damage of the property of the said child/ward or of any injury of the said child during any tour, outing or activity.

Signed:

	FATHER	MOTHER	LEGAL GUARDIAN	LEARNER
Surname & Initials				
ID No.				
Signature				
Date				

PERSON RESPONSIBLE FOR PAYMENT OF SCHOOL FEES (if different from parent or legal guardian)	
Surname & Initials	
ID No.	
Signature	
Date	

**NB: Submission of this form does not guarantee enrolment in the school; the learner still needs to first sit for benchmark tests to establish if there are existing learning gaps.**

#### CHECKLIST

Item	Attached
Certified copy the applicant's birth certificate	
2 x colour ID photos of the applicant	
Certified ID copy of parent/s or legal guardian	
Certified ID copy of person responsible for payment of school fees	
Original transfer form from current/previous school	
Certified copies of Term 2 and Term 4 progress reports	